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Canada Not-for-profit Corporations Act (NFP Act)
FORM 4002
INITIAL REGISTERED OFFICE ADDRESS AND FIRST BOARD OF DIRECTORS

(To be filed with articles of incorporation, continuance (transition), amalgamation, or continuance (import))

1 - Corporate name

2 - Complete address of the registered office *(cannot be a post office box)*

Number and street name

City	Province or Territory	Postal code

3 - Directors of the corporation *(if space available is insufficient, complete attached schedule)*

First and last name	Address *(cannot be a post office box)*

4 - Declaration

I hereby certify that I am an incorporator of the new corporation, or that I am a director or an authorized officer of the corporation continuing into or amalgamating under the NFP Act.

Signature: _____

Print name: _____ *Phone Number:* _____

Note: A person who makes, or assists in making, a false or misleading statement is guilty of an offence and liable on summary conviction to a fine of not more than $5,000 or to imprisonment for a term of not more than six months or to both (subsection 262(2) of the NFP Act).

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Schedule
(Item 3 of Form 4002)
Directors of the corporation
To be used if space on form is insufficient

1 - Corporate Name

3 - Directors of the corporation

First and last name	Address *(cannot be a post office box)*

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Additional address
Optional

Most corporations do not need to provide an additional address. An additional address is only useful if you want Corporations Canada to send annual return reminder notices to an address that is different than the corporation's registered office address (e.g., when another person files the annual returns on behalf of the corporation).

1 - Corporate Name

2 - Corporation number, if available

3 - Additional address

To the attention of

Number and street name

City | Province or Territory | Postal code

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