



Registered Canadian Amateur  
Athletic Association Information Return

CH191991114424

Identification

Name of association <i>Canadian Luge Association</i>	
Address <i>250-149 Canada Olympic Rd SW</i>	
City <i>Calgary</i>	
Province or territory <i>Alberta</i>	Postal code <i>T3B 6B7</i>

Return for fiscal period ending		
2019	03	31
Year	Month	Day
Is this the first return filed by this association?		
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
If "no," has the fiscal period changed from the last return filed?		
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
Is this the final return to be filed by this association?		
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	
If "yes," please attach an explanation.		
File number		
<i>130387343 RR001</i>		
BN/Registration number		

Is the address above the same mailing address as last year?

Yes  No

If no, is the address above the new mailing address?

Yes  No

Actions

Indicate the Identification area.

Indicate the boxes (above right) to indicate the end of the association's fiscal period.

Include FINANCIAL STATEMENTS for the fiscal period covered by this return. These should include a statement of revenue and expenditures for the fiscal period and a statement of assets and liabilities as of the end of the fiscal period. Statements should indicate the different sources of revenue in sufficient detail to show how funds were spent or used.

Indicate a list of the names, addresses, and occupations or lines of business of the association's current directors.

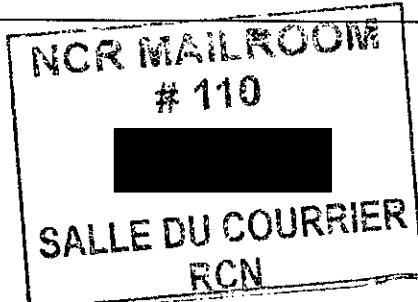
Indicate a list of the names and the official positions of the people who are authorized to issue official receipts for the association.

Indicate a note that fully explains what replacement procedure is followed in the event of lost or spoiled receipts.

Indicate six months from the end of the fiscal period of the association, mail or deliver a completed return and all required documents to:

Charities Directorate  
Canada Revenue Agency  
Ottawa ON K1A 0L5

Form authorized by the Minister of National Revenue.



**Information required**

1. Have any changes not previously reported been made to the association's governing documents? If **yes**, please attach a certified copy of the changes. Yes  No

2. Have complete books and records been kept (including duplicate copies of receipts) which fully substantiate all financial transactions during the fiscal period? If **no**, please attach an explanation. Yes  No

3. Please indicate the total amount for which the association issued official donation receipts in this fiscal period. \$       

4. Are the receipt forms used to acknowledge payments that are NOT gifts clearly distinguishable from official donation receipts which bear the BN/registration number? If **no**, please attach an explanation. Yes  No

5. Did the association issue official donation receipts showing a date in the previous calendar year for donations that were mailed or otherwise submitted after the end of the calendar year? If **yes**, please attach an explanation. Yes  No

6. Have official donation receipts been issued to acknowledge donations in a form other than cash or cheque – e.g., goods, services rendered, etc.? If **yes**, please attach a list of these gifts and their value as shown on the official donation receipt. Yes  No

7. Has any amount donated to the association been returned to the donor during the year? If **yes**, please attach an explanation (confidential). Yes  No

8 a. During the fiscal period, did the association accept any gifts with the express or implied condition that such gifts were to be used for the benefit of another person, club, society or association? If **yes**, please attach an explanation (confidential). Yes  No

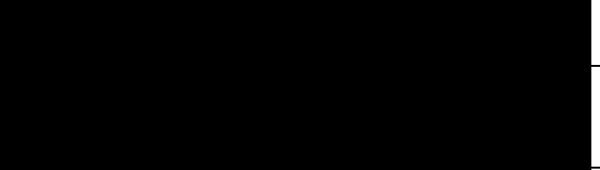
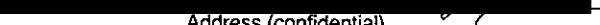
b. Did the association issue an official donation receipt to acknowledge such a gift? Yes  No

**Certification**

To be signed by two directors of the association.

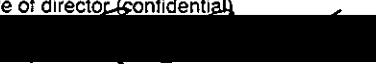
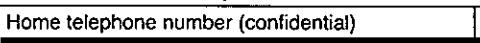
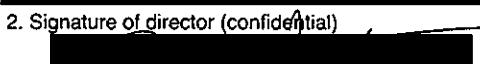
1. I, Ron Stitt  
Name of director whose signature appears below.

2. I, Tim Fars tad  
Name of director whose signature appears below.

of   
of 

Address (confidential)

HEREBY CERTIFY that the information given in this return and in all attachments is, to the best of my knowledge, correct, complete and current. (Note: It is a serious offense under the *Income Tax Act* to provide false or deceptive information.)

1. Signature of director (confidential) 	Position with the association <u>TREASURER</u>	
Home telephone number (confidential) 	Business telephone number	Date
2. Signature of director (confidential) 	Position with the association <u>Executive Director</u>	
Home telephone number (confidential) 	Business telephone number	Date

**RCAA:**

Personal information is collected under the authority of the *Income Tax Act* and is used to establish and validate the identity and contact information of directors, trustees, officers and/or like officials and authorized representatives of the organization. This information will also be used as a basis for the indirect collection of additional personal information from other internal and external sources, which includes social insurance number (SIN), personal tax information, and relevant financial and biographical information, which may be used to assess the overall risk of registration with respect to the obligations of registration as outlined in the *Act* and the common law. The SIN is collected pursuant to subsection 237 of the *Act* and is used for identification purposes.

The Canada Revenue Agency (CRA) will make this form and all attachments available to the public upon request and/or on the Charities Directorate website, except for information or data identified as confidential. Personal information may also be disclosed to the organization in question and/or its authorized representatives and other third parties pursuant to the disclosure provisions under Section 241 of the *Act*. Personal information may also be shared with other government departments and agencies under information-sharing agreements in accordance with the disclosure provisions under Section 241 of the *Act*. Incomplete or inaccurate information may result in a range of actions including suspension of tax-receipting privileges, up to and including revocation of registered status.

Information is described in Charities Program CRA PPU 200 and is protected under the *Privacy Act*. Individuals have a right of protection, access to and correction or notation of their personal information. Please be advised that you are entitled to complain to the Privacy Commissioner of Canada regarding our handling of your information.

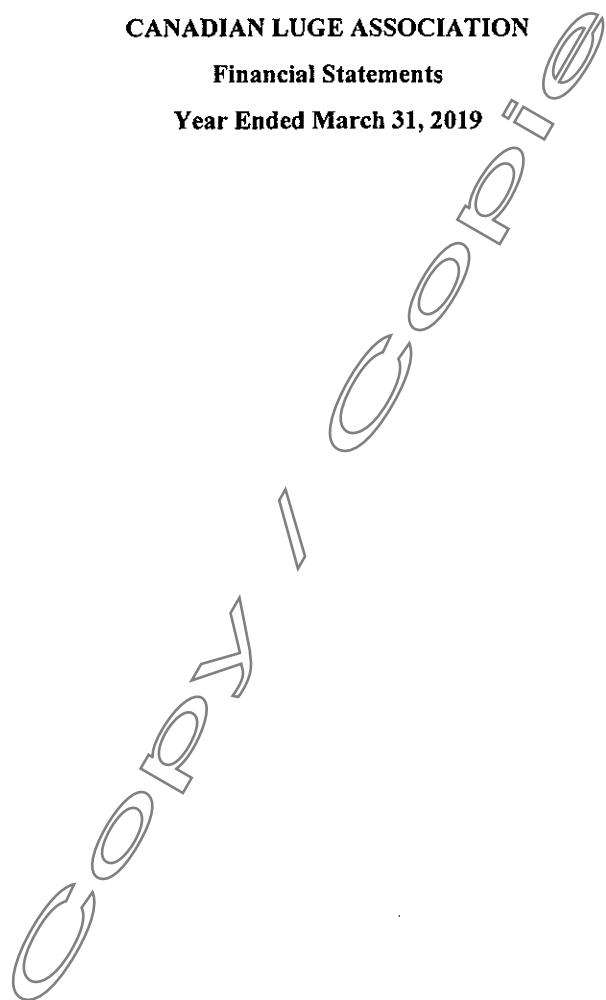
**Notification to directors and like officials:** The CRA strongly encourages the association to voluntarily inform directors and like officials that their personal information has been collected and disclosed to the CRA for the submission of its annual information return.

I confirm that I have read the Privacy statement above.

**CANADIAN LUGE ASSOCIATION**

**Financial Statements**

**Year Ended March 31, 2019**



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## INDEPENDENT AUDITOR'S REPORT

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To the Members of Canadian Luge Association

*Opinion*

We have audited the financial statements of Canadian Luge Association (the Association), which comprise the statement of financial position as at March 31, 2019, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at March 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

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Independent Auditor's Report to the Members of Canadian Luge Association *(continued)*

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Calgary, Alberta

Chartered Accountants

**CANADIAN LUGE ASSOCIATION**  
**Statement of Financial Position**  
**March 31, 2019**

	<b>2019</b>	<b>2018</b>
<b>Assets</b>		
<b>Current</b>		
Cash	\$ 267,122	\$ 265,202
Term deposits ( <i>Note 4</i> )	200,000	200,000
Grants and other receivables	63,295	110,100
Goods and services tax recoverable	29,316	16,526
Prepaid expenses	19,220	9,797
	<u>578,953</u>	601,625
<b>Property and equipment (<i>Note 5</i>)</b>	<u>44,916</u>	48,899
	<u><u>\$ 623,869</u></u>	<u><u>\$ 650,524</u></u>
<b>Liabilities and Net assets</b>		
<b>Current</b>		
Accounts payable and accrued liabilities	\$ 43,939	\$ 48,311
Wages payable	16,055	19,043
Current portion of deferred revenue and contributions ( <i>Note 6</i> )	40,000	93,519
	<u>99,994</u>	160,873
<b>Long term portion of deferred revenue and contributions (<i>Note 6</i>)</b>	<u>89,669</u>	49,669
	<u><u>189,663</u></u>	<u><u>210,542</u></u>
<b>Net assets</b>		
Unrestricted	389,290	391,083
Investment in property and equipment	<u>44,916</u>	<u>48,899</u>
	<u><u>434,206</u></u>	<u><u>439,982</u></u>
	<u><u>\$ 623,869</u></u>	<u><u>\$ 650,524</u></u>

Approved by the Board:

[Redacted]

Director

Director

See notes to financial statements

**CANADIAN LUGE ASSOCIATION**  
**Statement of Revenues and Expenditures**  
**Year Ended March 31, 2019**

	<b>2019</b>	<b>2018</b>
<b>Revenue</b>		
Olympic luge programming	\$ 1,322,135	\$ 1,172,059
Sport Canada ( <i>Note 9</i> )	1,100,828	1,045,827
PSO fees and miscellaneous	<u>34,359</u>	<u>23,206</u>
	<u><u>2,457,322</u></u>	<u><u>2,241,092</u></u>
<b>Expenses</b>		
Olympic luge	2,171,268	1,951,148
Operations	<u>262,770</u>	<u>276,642</u>
Amortization	<u>29,060</u>	<u>37,205</u>
	<u><u>2,463,098</u></u>	<u><u>2,264,995</u></u>
<b>Deficiency of revenue over expenses</b>	<b>\$ (5,776)</b>	<b>\$ (23,903)</b>

CANADIAN LUGE ASSOCIATION  
Statement of Changes in Net Assets  
Year Ended March 31, 2019

	Unrestricted	Investment in property and equipment	2019	2018
Net assets - beginning of year	\$ 391,083	\$ 48,899	\$ 439,982	\$ 463,885
Deficiency of revenue over expenses	(1,793)	(3,983)	(5,776)	(23,903)
<b>Net assets - end of year</b>	<b>\$ 389,290</b>	<b>\$ 44,916</b>	<b>\$ 434,206</b>	<b>\$ 439,982</b>

**CANADIAN LUGE ASSOCIATION**  
**Statement of Cash Flows**  
**Year Ended March 31, 2019**

	2019	2018
<b>Operating activities</b>		
<b>Deficiency of revenue over expenses</b>	\$ (5,776)	\$ (23,903)
<b>Items not affecting cash:</b>		
Amortization of property and equipment	29,060	37,205
Revenues contributed towards medical expenses	203,000	205,230
Medical expenses	<u>(203,000)</u>	<u>(205,230)</u>
	<u>23,284</u>	<u>13,302</u>
<b>Changes in non-cash working capital:</b>		
Grants and other receivables	46,805	(43,990)
Accounts payable and accrued liabilities	(4,372)	5,155
Deferred contributions - short term	(53,519)	38,967
Prepaid expenses	(9,423)	(134)
Goods and services tax payable	(12,790)	(10,453)
Wages payable	(2,988)	2,961
Deferred contributions - long term	40,000	(13,639)
Deposits on Olympic tickets	-	(29,888)
	<u>3,713</u>	<u>(51,021)</u>
<b>Cash flow from (used by) operating activities</b>	<u><u>26,997</u></u>	<u><u>(37,719)</u></u>
<b>Investing activities</b>		
Purchase of property and equipment	(25,077)	(31,255)
Maturity of term deposit	200,000	200,000
Reinvestment of term deposit	<u>(200,000)</u>	<u>(200,000)</u>
<b>Cash flow used by investing activities</b>	<u><u>(25,077)</u></u>	<u><u>(31,255)</u></u>
<b>Increase (decrease) in cash flow</b>	<b>1,920</b>	<b>(68,974)</b>
<b>Cash - beginning of year</b>	<b>265,202</b>	<b>334,176</b>
<b>Cash - end of year</b>	<b>\$ 267,122</b>	<b>\$ 265,202</b>

**CANADIAN LUGE ASSOCIATION**  
**Notes to Financial Statements**  
**Year Ended March 31, 2019**

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**1. NATURE OF ASSOCIATION**

The Canadian Luge Association or Canadienne De Luge (the "Association") was incorporated March 22, 1990 under the Canada Corporations Act as a not for profit organization and commenced operations effective April 1, 1990. The Association is a registered charity under the Income Tax Act.

The Association was formed as a non-profit organization to develop and administer the sport of luge in Canada, in order to ensure opportunities for participation at all domestic levels and to foster international excellence in the sport of luge.

The Association receives funding from Sport Canada, the Canadian Olympic Committee and various other sources. Administration and fundraising support is provided by Bobsleigh Luge Skeleton Canada, formerly Bobsleigh and Luge Canada, an organization which acts to coordinate the activities of the Canadian Luge Association and Bobsleigh Canada Skeleton. Bobsleigh Luge Skeleton Canada applies for and administers Sport Canada funding on behalf of the sports of bobsleigh, skeleton and luge in Canada. Accordingly, the Association is allocated its proportionate share of Sport Canada funding by Bobsleigh Luge Skeleton Canada.

The Association has significant funding agreements with the Government of Canada to develop and administer the sport of luge in Canada. Readers of these financial statements should be cognizant of the significance of these contracts on the operations of the Association.

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**2. BASIS OF ACCOUNTING**

These financial statements have been prepared on the basis of accounting principles applicable to a going concern. The ability of the Association to continue as a going concern and realize its assets and discharge its liabilities in the normal course of business is dependent upon its ability to operate within its budgeted revenues and receive ongoing financial support in the form of loans or additional funding. These financial statements have also been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

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**3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Use of Estimates**

The preparation of financial statements in conformity with Accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates. The financial statements have, in management's opinion, been properly prepared using careful judgment with reasonable limits of materiality and within the framework of the significant accounting policies.

The valuation of grants and other receivables is based on management's best estimate of the allowance for doubtful accounts.

The valuation of property and equipment is based upon management's best estimate of the future benefit of the related asset and the amount recorded for amortization is based on management's best estimate of the remaining useful life of the assets and any residual values.

By their nature, these estimates are subject to management uncertainty, and the effect on the financial statements of future changes in such estimates could be material. Changes in estimates are recognized in the period of determination.

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**CANADIAN LUGE ASSOCIATION**  
**Notes to Financial Statements**  
**Year Ended March 31, 2019**

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**3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)***

**Cash and cash equivalents**

Cash includes cash and cash equivalents. Cash equivalents are investments in treasury bills with a term less than 90 days and are valued at cost plus accrued interest. The carrying amounts approximate fair value because they have maturities at the date of purchase of less than 90 days.

**Revenue recognition**

The Association follows the deferral method of accounting for contributions. All revenues and contributions are recognized when the amounts are known, collection is reasonably assured and the following criteria are met:

- (a) Unrestricted contributions - recognized as revenue upon receipt of documentation ensuring receipt;
- (b) Restricted contributions - recognized as revenue in the period in which the related expenses are incurred.
- (c) Contributions in kind - the Association receives various contributions in the form of materials or services. These types of contributions are recognized as revenue at the fair value of the goods or services received if the Association would have otherwise purchased similar goods or services for if not donated.

**Income taxes**

The Association is a non-profit organization as defined in section 149(1)(1) of the Income Tax Act; accordingly, no income taxes are payable.

**Property and equipment**

Purchased equipment are recorded at cost. Amortization is provided using the following methods at rates intended to amortize the cost of assets over their estimated useful lives. The annual rates and methods are as follows:

Computer equipment	30%	declining balance method
Equipment	20%	declining balance method
Furniture and fixtures	20%	declining balance method
Luge equipment	3 years	straight-line method
Motor vehicles	30%	declining balance method

The Association regularly reviews its equipment to eliminate obsolete items. Government grants are treated as a reduction of equipment.

**Impairment of long-lived assets**

Long-lived assets are to be tested for impairment at least annually. A two-step process determines impairment of long-lived assets held for use, with the first step determining when impairment is recognized and the second step measuring the amount of the impairment. An impairment loss is recognized when the carrying amount of a long-lived asset exceeds the sum of the undiscounted cash flows expected to result from its use and eventual disposition. An impairment loss is measured as the amount by which the long-lived asset's carrying amount exceeds its fair value. To test for and measure impairment, long-lived assets are grouped at the lowest level for which identifiable cash flows are largely independent.

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# CANADIAN LUGE ASSOCIATION

## Notes to Financial Statements

Year Ended March 31, 2019

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### 4. TERM DEPOSITS

The term deposit has a maturity date of November 29, 2019 and carries an annual interest rate of 2.4%.

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### 5. PROPERTY AND EQUIPMENT

	Cost	Accumulated amortization	2019 Net book value
Equipment	\$ 150,187	\$ 108,332	\$ 41,855
Motor vehicles	21,722	19,550	2,172
Computer equipment	37,233	36,344	889
	<hr/>	<hr/>	<hr/>
	\$ 209,142	\$ 164,226	\$ 44,916
	Cost	Accumulated amortization	2018 Net book value
Equipment	\$ 188,936	\$ 144,830	\$ 44,106
Motor vehicles	21,722	18,619	3,103
Computer equipment	37,233	35,543	1,690
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	\$ 247,891	\$ 198,992	\$ 48,899

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### 6. DEFERRED REVENUE AND CONTRIBUTIONS

A deferred grant in the amount of \$49,669 was received from OTP (Own the Podium) and is for the construction of a mini start house. Construction is not expected to be completed in the next fiscal year. A grant in the amount of \$40,000 was received from the Canadian Olympic Committee to cover expenses over a period of time. The Association also received a grant from the City of Calgary relating to the 2021 World Cup event.

The mini start house grant and the World Cup grant have been classified as long term as the amounts are not expected to be realized in the next 12 months.

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### 7. CONTINGENT LIABILITY

Contributions received from Sport Canada are subject to specific terms and conditions regarding the expenditure of the funds. The Association's accounting records are subject to review by Sport Canada to identify instances, if any, where amounts charged against contributions have not complied with the agreed terms and conditions and which therefore would be refundable to Sport Canada. Adjustments to prior years' contributions are recorded in the year in which Sport Canada authorizes the adjustment. The Association believes a review will not produce any material adverse financial effects on its financial position.

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### 8. ECONOMIC DEPENDENCE

The Association's purpose is to develop and administer the sport of luge in Canada. The majority of revenue is earned under renewable contracts with the Government of Canada.

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**CANADIAN LUGE ASSOCIATION**  
**Notes to Financial Statements**  
**Year Ended March 31, 2019**

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**9. RELATED PARTY TRANSACTIONS**

Bobsleigh Luge Skeleton Canada, an organization related by common control, distributed to the Association Core Sport Canada revenue totaling \$388,828 (2018 - \$288,848) which is included in the Sport Canada and Olympic luge programming revenue line items.

These transactions were made in the normal course of operations and have been recorded at the exchange amounts.

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**10. FINANCIAL INSTRUMENTS**

a) Liquidity risk

Liquidity risk is the risk that the Association will not be able to meet its obligations associated with financial liabilities. Cash flow from operations provides a substantial portion of the Association's cash requirements. The Association has a limited ability to borrow funds under long term credit arrangements. The Association is dependent on future funding from government agencies.

b) Credit risk

Credit risk is the risk of financial loss to the Association if a customer or counterparty to a financial instrument fails to meet its contractual obligations. The Association's accounts receivable are typically with organizations related to the Canadian Luge Association's activities in that they provide funding for the athletes. Therefore, credit risk is deemed to be low. The maximum exposure to credit risk is the carrying value of the accounts receivable.

c) Interest rate risk

The Association's interest-bearing assets and liabilities include parts of its accounts payable (credit cards). These cards have variable interest rates. Changes to the credit card's lending rates can cause fluctuations in interest payments. The Association generally pays its credit card bills monthly, thus avoiding any interest charges. Consequently, the exposure to fluctuations in future cash flows with respect to these instruments as a result of changes in market interest rates is limited.

d) Other risks

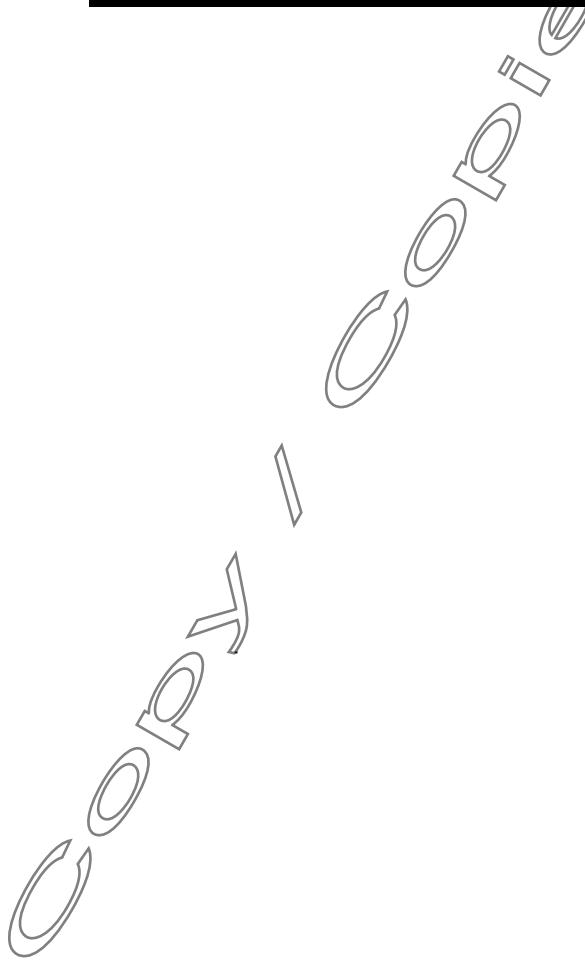
The Association is exposed to some foreign currency fluctuations as some of its payables are in foreign currency and it pays for certain expenses in foreign currency. The Association does not hedge against these currency fluctuations as the turnover of the related foreign payables is relatively short.

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CANADIAN LUGE ASSOCIATION BOARD OF DIRECTORS

Contact List

POSITION	LAST NAME	FIRST NAME	ADDRESS	PROV	POSTAL C	HOME	WORK	CELL	E-MAIL	Occupation
President	Harris	Steve								
Treasurer	Stitt	Ron								
VP Sport	Seitz	Tyler								
Secretary	Aycock	Zan								
Director at Large	Hemlin	Jim								
Director at Large	Watts	Jim								
Director at Large	Gough	Alex								
Director at Large	Flanagan	Martin								
Director at Large	Jagger	Lucinda								
Director at Large	Bruch	Daniela								
Director at Large	Wightman	Chris								
Executive Director	Farstad	Tim								





**LUGE CANADA**

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[REDACTED]

Charities Directorate  
Canada Revenue Agency  
Ottawa, ON K1A 0L5

To whom it may concern,

I have attached the following documents;

- 1) Completed form #T2052 E for March 31, 2019.
- 2) 2019 Audited statement
- 3) A list of names of the current directors
- 4) The people authorized to issue official receipts are;  
Tim Farstad – Executive Director  
Ron Stitt – Treasurer  
Steve Harris – President
- 5) In the event of a lost or spoiled receipt, our copy will be marked void and left in the file.

Yours Truly,

[REDACTED]

Tim Farstad  
Executive Director  
Canadian Luge Association

[REDACTED]