

**Registered Canadian Amateur
Athletic Association Information Return**

CH222 711 445077

Identification

Name of association

The Canadian Baton Twirling
Federation / La Federation
Canadienne de Baton Sportif

Address

1262 Eldorado Ave.

City

Oshawa

Province or territory

Ontario

Postal code

L1K 1G3

Return for fiscal period ending

2 0 2 2 0 3 3 1
Year Month Day

Is this the first return filed by this association?

Yes ☐No ☒

If "no," has the fiscal period changed from the last return filed?

Yes ☐No ☒

Is this the final return to be filed by this association?

Yes ☒No ☐

If "yes," please attach an explanation.

File number

BN/Registration number

136523156 RR 0001

Is the address above the same mailing address as last year?

Yes ☒No ☐

If no, is the address above the new mailing address?

Yes ☐No ☐

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lions

State the Identification area.

CISD

State the boxes (above right) to indicate the end of the association's fiscal period.

FINANCIAL STATEMENTS for the fiscal period covered by this return. These should include a statement of income and expenditures for the fiscal period and a statement of assets and liabilities as of the end of the fiscal period. Statements should indicate the different sources of revenue in sufficient detail to show how funds were spent or saved.

a list of the names, addresses, and occupations or lines of business of the association's current directors.

a list of the names and the official positions of the people who are authorized to issue official receipts for the association.

a note that fully explains what replacement procedure is followed in the event of lost or spoiled receipts.

Within six months from the end of the fiscal period of the association, mail or deliver a completed return and all required documents to:

Charities Directorate
Canada Revenue Agency
Ottawa ON K1A 0L5

Form authorized by the Minister of National Revenue.

**NCR MAILROOM
78****SALLE DU COURRIER
RCM**

Information required

1. Have any changes not previously reported been made to the association's governing documents? If **yes**, please attach a certified copy of the changes. Yes ☐ No ☒
2. Have complete books and records been kept (including duplicate copies of receipts) which fully substantiate all financial transactions during the fiscal period? If **no**, please attach an explanation. Yes ☒ No ☐
3. Please indicate the total amount for which the association issued official donation receipts in this fiscal period. \$ 0
4. Are the receipt forms used to acknowledge payments that are NOT gifts clearly distinguishable from official donation receipts which bear the BN/registration number? If **no**, please attach an explanation. Yes ☒ No ☐
5. Did the association issue official donation receipts showing a date in the previous calendar year for donations that were mailed or otherwise submitted after the end of the calendar year? If **yes**, please attach an explanation. Yes ☐ No ☒
6. Have official donation receipts been issued to acknowledge donations in a form other than cash or cheque – e.g., goods, services rendered, etc.? If **yes**, please attach a list of these gifts and their value as shown on the official donation receipt. Yes ☐ No ☒
7. Has any amount donated to the association been returned to the donor during the year? If **yes**, please attach an explanation (confidential). Yes ☐ No ☒
- 8 a. During the fiscal period, did the association accept any gifts with the express or implied condition that such gifts were to be used for the benefit of another person, club, society or association? If **yes**, please attach an explanation (confidential). Yes ☐ No ☒
- b. Did the association issue an official donation receipt to acknowledge such a gift? Yes ☐ No ☒

Certification

To be signed by two directors of the association.

1. I, Terry Stewart
Name of director whose signature appears below.

of

2. I, Joanne Moser
Name of director whose signature appears below.

of

Address (confidential)

HEREBY CERTIFY that the information given in this return and in all attachments is, to the best of my knowledge, correct, complete and current. (Note: It is a serious offense under the *Income Tax Act* to provide false or deceptive information.)

Position with the association

Treasurer

Position with the association

President**RCAAA:**

Personal information is collected under the authority of the *Income Tax Act* and is used to establish and validate the identity and contact information of directors, trustees, officers and/or like officials and authorized representatives of the organization. This information will also be used as a basis for the indirect collection of additional personal information from other internal and external sources, which includes social insurance number (SIN), personal tax information, and relevant financial and biographical information, which may be used to assess the overall risk of registration with respect to the obligations of registration as outlined in the Act and the common law. The SIN is collected pursuant to subsection 237 of the Act and is used for identification purposes.

The Canada Revenue Agency (CRA) will make this form and all attachments available to the public upon request and/or on the Charities Directorate website, except for information or data identified as confidential. Personal information may also be disclosed to the organization in question and/or its authorized representatives and other third parties pursuant to the disclosure provisions under Section 241 of the Act. Personal information may also be shared with other government departments and agencies under information-sharing agreements in accordance with the disclosure provisions under Section 241 of the Act. Incomplete or inaccurate information may result in a range of actions including suspension of tax-receipting privileges, up to and including revocation of registered status.

Information is described in Charities Program CRA PPU 200 and is protected under the **Privacy Act**. Individuals have a right of protection, access to and correction or notation of their personal information. Please be advised that you are entitled to complain to the Privacy Commissioner of Canada regarding our handling of your information.

Notification to directors and like officials: The CRA strongly encourages the association to voluntarily inform directors and like officials that their personal information has been collected and disclosed to the CRA for the submission of its annual information return.

☒ I confirm that I have read the Privacy statement above.

The Canadian Baton Twirling Federation
Balance Sheet
As of 31 March 2022

ASSETS

Current Assets

Chequing/Savings

10000 · Operating Account	23,175.09
10100 · [REDACTED]	997.75
10200 · Investments - GIC Flexible	75,551.24

Total Chequing/Savings 99,724.08

Accounts Receivable

11000 · Accounts Receivable	2,296.45
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Total Accounts Receivable 2,296.45

Other Current Assets

11200 · GST Receivable	110.67
11300 · HST Receivable GST	168.07
11400 · HST Receivable PST	441.00
12200 · Accrued Revenue	128.11
13000 · Advances/Prepaid Expenses	65,509.54
13500 · Skills Development Inventory	9,561.44

Total Other Current Assets 75,918.83

Total Current Assets 177,939.36

TOTAL ASSETS 177,939.36

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 · Accounts Payable	1,249.50
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Total Accounts Payable 1,249.50

Other Current Liabilities

25800 · Unearned or Deferred Revenue	915.00
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Total Other Current Liabilities 915.00

Total Current Liabilities 2,164.50

Total Liabilities 2,164.50

Equity

30100 · Reserve - Event	20,000.00
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30200 · Reserve - Insurance	365.35
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30400 · Reserve - Scholarship	4,807.40
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30600 · Reserve - Projects

30615 · Manual Translation Updates	2,000.00
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30620 · Membership/Tabulation	10,000.00
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Total 30600 · Reserve - Projects 12,000.00

32000 · Retained Earnings	112,520.29
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Net Income	26,081.82
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Total Equity 175,774.86

TOTAL LIABILITIES & EQUITY 177,939.36

THE CANADIAN BATON TWIRLING FEDERATION

Profit and Loss

April 1, 2021 through March 31, 2022

	Total
INCOME	
41000 Event Revenue	
41050 Advertising Revenue	345.00
41300 Competition Entry Fees	13,135.00
Total 41000 Event Revenue	\$ 13,480.00
42000 Regular Operations Revenue	
42050 Affiliation Fees	11,574.00
42100 Donations	538.00
42200 Grading Medals	4,867.70
42250 Interest Income	370.79
42300 Membership Fees	16,764.40
42350 Sanction Fees	1,055.00
42400 SDP Revenue	3,248.00
Total 42000 Regular Operations Revenue	\$ 38,417.89
43000 Merchandise Revenue	
43100 DVD Sales	551.76
43200 SDP App	1,106.32
Total 43000 Merchandise Revenue	\$ 1,658.08
44000 Other Revenue	
44125 Course Fees	600.00
44140 Education Fund	2,000.00
44200 Miscellaneous Income	393.82
44300 Scholarship Fund	500.00
Total 44000 Other Revenue	\$ 3,493.82
Total Income	\$ 57,049.79
GROSS PROFIT	\$ 57,049.79
EXPENSES	
60000 Administration	
60100 Bad Debt Expense	0.00
60150 Bank Charges	220.75
60200 Business Registration Fees	12.00
60300 Insurance Premiums	10,191.96
60350 Internet/Website	499.63
60400 Office Supplies	6.46
60450 Photocopying/Printing	129.60
60500 Postage, Courier	493.67
60570 Subscriptions	1,665.69
Total 60000 Administration	\$ 13,219.76
61000 Awards	
61050 Awards & Recognition	3,292.22
61100 Scholarship Award	500.00

Total 61000 Awards	\$	3,792.22
62000 Contract Services		
62150 Consulting Fees		735.00
62300 Outside Contract Services		255.00
Total 62000 Contract Services	\$	990.00
63000 Event Expenses		
63150 Donations/Gifts		223.80
63350 Judges Wages		5,932.50
Total 63000 Event Expenses	\$	6,156.30
64000 Training & Development		
64060 Course Conductor Fees		514.50
64150 Grading Medals		4,757.92
Total 64000 Training & Development	\$	5,272.42
66000 Other Expenses		
66150 Merchandise Expenses		575.00
66200 Miscellaneous Expenses		26.23
Total 66000 Other Expenses	\$	601.23
67000 Memberships		
67050 WBTF Membership Fees		936.04
Total 67000 Memberships	\$	936.04
Total Expenses	\$	30,967.97
PROFIT	\$	26,081.82

2022 CBTF Board of Directors						
Moser	Joanne	President				
Johnson	Jeff	Past-President				
Gratton	Karen	1st Vice President				
Swain	Beth	2nd Vice President				
Dietrich	Cindy	Secretary				
Stewart	Terry	Treasurer				
Peteleski	Dana	Technical Chair				
Spencer	Shawna	Athletes Rep				
Johnson	Maureen	Coaches Rep				
Jemieff	Jenna	Judges Rep				
De Jong	Tammy	MB Provincial Chair				
Skinner	Leanne	SK Provincial Chair				
Middleton	Todd	BNB Provincial Chair				
Olson	Jennifer	ON Provincial Chair				
Tedford	Candy	AB Provincial Chair				
Eyssens	Tracy	BC Provincial Chair				

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List of Individuals Authorized to Issue Official Receipts						
Moser	Joanne	President				
Stewart	Terry	Treasurer				

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Lost or Spoiled Receipts Procedure

Lost Receipts

Where the first receipt issued is lost, the replacement receipt must contain all the required information for a charitable receipt plus:

- serial number of the original receipt
- statement on the replacement receipt that it "cancels and replaces the original receipt"

In addition, the original receipt copy is marked "cancelled".

Spoiled Receipts

Where the first receipt issued is spoiled or damaged, the original receipt is collected back from the donor and both copies (original and CBTF copy) are marked "cancelled" and retained by CBTF.

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