

CH 191781412041

Protected B when completed

# Registered Canadian Amateur Athletic Association Information Return

## Identification

Name of association <b>Ultimate Canada</b>	
Address <b>4382 Shelbourne St</b>	
City <b>Victoria</b>	
Province or territory <b>British Columbia</b>	Postal code <b>V8N3G3</b>

Return for fiscal period ending									
2	0	1	8	1	2	3	1		
Year				Month		Day			
Is this the first return filed by this association?									
Yes <input type="checkbox"/>					No <input checked="" type="checkbox"/>				
If "no," has the fiscal period changed from the last return filed?									
Yes <input type="checkbox"/>					No <input checked="" type="checkbox"/>				
Is this the final return to be filed by this association?									
Yes <input checked="" type="checkbox"/>					No <input type="checkbox"/>				
If "yes," please attach an explanation.									

File number <b>3027064</b>
BN/Registration number <b>865648508 RR 0001</b>

Is the address above the same mailing address as last year?

Yes ☒ No ☐

If no, is the address above the new mailing address?

Yes ☐ No ☒

## Instructions

Complete the Identification area.

Complete the boxes (above right) to indicate the end of the association's fiscal period.

Attach FINANCIAL STATEMENTS for the fiscal period covered by this return. These should include a statement of revenue and expenditures for the fiscal period and a statement of assets and liabilities as of the end of the fiscal period. The statements should indicate the different sources of revenue in sufficient detail to show how funds were spent or invested.

Attach a list of the names, addresses, and occupations or lines of business of the association's current directors.

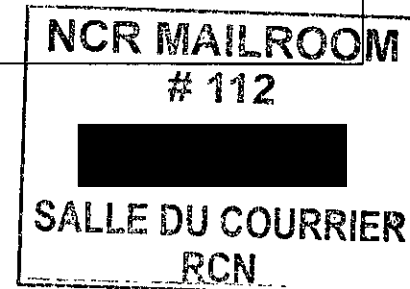
Attach a list of the names and the official positions of the people who are authorized to issue official receipts for the association.

Attach a note that fully explains what replacement procedure is followed in the event of lost or spoiled receipts.

Within six months from the end of the fiscal period of the association, mail or deliver a completed return and all required documents to:

Charities Directorate  
Canada Revenue Agency  
Ottawa ON K1A 0L5

Form authorized by the Minister of National Revenue.



**Information required**

1. Have any changes not previously reported been made to the association's governing documents? If **yes**, please attach a certified copy of the changes. Yes ☐ No ☒
2. Have complete books and records been kept (including duplicate copies of receipts) which fully substantiate all financial transactions during the fiscal period? If **no**, please attach an explanation. Yes ☒ No ☐
3. Please indicate the total amount for which the association issued official donation receipts in this fiscal period. \$ 1,148
4. Are the receipt forms used to acknowledge payments that are NOT gifts clearly distinguishable from official donation receipts which bear the BN/registration number? If **no**, please attach an explanation. Yes ☒ No ☐
5. Did the association issue official donation receipts showing a date in the previous calendar year for donations that were mailed or otherwise submitted after the end of the calendar year? If **yes**, please attach an explanation. Yes ☐ No ☒
6. Have official donation receipts been issued to acknowledge donations in a form other than cash or cheque – e.g., goods, services rendered, etc.? If **yes**, please attach a list of these gifts and their value as shown on the official donation receipt. Yes ☐ No ☒
7. Has any amount donated to the association been returned to the donor during the year? If **yes**, please attach an explanation (confidential). Yes ☐ No ☒
- 8 a. During the fiscal period, did the association accept any gifts with the express or implied condition that such gifts were to be used for the benefit of another person, club, society or association? If **yes**, please attach an explanation (confidential). Yes ☐ No ☒
- b. Did the association issue an official donation receipt to acknowledge such a gift? Yes ☐ No ☒

**Certification**

To be signed by two directors of the association.

1. I, Rob Langridge of [REDACTED]  
Name of director whose signature appears below.
2. I, Mark Moran of [REDACTED]  
Name of director whose signature appears below. Address (confidential)

HEREBY CERTIFY that the information given in this return and in all attachments is, to the best of my knowledge, correct, complete and current. (Note: It is a serious offense under the *Income Tax Act* to provide false or deceptive information.)

1. Signature of director (confidential) [REDACTED]		Position with the association <b>President</b>	
Home telephone number (confidential) [REDACTED]	Business telephone number [REDACTED]	Date [REDACTED]	
2. Signature of director (confidential) [REDACTED]		Position with the association <b>Treasurer</b>	
Home telephone number (confidential) [REDACTED]	Business telephone number [REDACTED]	Date [REDACTED]	

**RCAAA:**

Personal information is collected under the authority of the *Income Tax Act* and is used to establish and validate the identity and contact information of directors, trustees, officers and/or like officials and authorized representatives of the organization. This information will also be used as a basis for the indirect collection of additional personal information from other internal and external sources, which includes social insurance number (SIN), personal tax information, and relevant financial and biographical information, which may be used to assess the overall risk of registration with respect to the obligations of registration as outlined in the Act and the common law. The SIN is collected pursuant to subsection 237 of the Act and is used for identification purposes.

The Canada Revenue Agency (CRA) will make this form and all attachments available to the public upon request and/or on the Charities Directorate website, except for information or data identified as confidential. Personal information may also be disclosed to the organization in question and/or its authorized representatives and other third parties pursuant to the disclosure provisions under Section 241 of the Act. Personal information may also be shared with other government departments and agencies under information-sharing agreements in accordance with the disclosure provisions under Section 241 of the Act. Incomplete or inaccurate information may result in a range of actions including suspension of tax-receipting privileges, up to and including revocation of registered status.

Information is described in Charities Program CRA PPU 200 and is protected under the **Privacy Act**. Individuals have a right of protection, access to and correction or notation of their personal information. Please be advised that you are entitled to complain to the Privacy Commissioner of Canada regarding our handling of your information.

**Notification to directors and like officials:** The CRA strongly encourages the association to voluntarily inform directors and like officials that their personal information has been collected and disclosed to the CRA for the submission of its annual information return.

☒ I confirm that I have read the Privacy statement above.

**ULTIMATE CANADA**  
**FINANCIAL STATEMENTS**  
**DECEMBER 31, 2018**

COPY / COPY

**INDEPENDENT AUDITOR'S REPORT**

**To the Directors of  
Ultimate Canada:**

*Opinion*

We have audited the financial statements of Ultimate Canada (the Association), which comprise the statement of financial position as at December 31, 2018, and the statement of operations, statement of changes in net assets and statement of cash flows the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at December 31, 2018, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

*Other information*

Management is responsible for the other information. The other information comprises the annual report which does not include the financial statements and our auditor's report thereon. The annual report is expected to be made available to us after the date of this auditor's report.

Our opinion on the financial statements does not cover the other information and we will not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information identified when it becomes available and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

When we read the annual report, if we conclude that there is a material misstatement therein, we are required to communicate the matter to those charged with governance.

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal controls.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

  
Chartered Professional Accountants  
Winnipeg, Canada

**ULTIMATE CANADA**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT DECEMBER 31**

	<u>2018</u>	<u>2017</u>
<b>ASSETS</b>		
<b>Current assets:</b>		
Cash	\$ 243,850	\$ 235,415
Accounts receivable	70,695	33,564
GST receivable	27,362	25,424
Prepaid expenses	<u>34,488</u>	<u>39,034</u>
	<u>\$ 376,395</u>	<u>\$ 333,437</u>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Accounts payable	\$ 20,462	\$ 21,355
Deferred revenue (Note 3)	<u>11,910</u>	<u>13,005</u>
	<u>32,372</u>	<u>34,360</u>
<b>NET ASSETS</b>		
Unappropriated fund	342,523	299,077
Appropriated fund - capital assets	<u>1,500</u>	<u>-</u>
	<u>344,023</u>	<u>299,077</u>
	<u>\$ 376,395</u>	<u>\$ 333,437</u>

**APPROVED BY:**

\_\_\_\_\_ Director

\_\_\_\_\_ Director

**ULTIMATE CANADA**  
**STATEMENT OF OPERATIONS**  
**FOR THE YEAR ENDED DECEMBER 31**

	<u>2018</u>	<u>2017</u>
<b>Revenue:</b>		
Registered competitive athlete fees	\$ 172,809	\$ 161,171
Events	540,144	499,803
PSO Membership fees	116,099	110,454
Grants	2,177	4,081
Advertising and promotion	65,900	59,429
Coaching	7,166	3,522
Conference	29,266	27,455
Development programs	13,085	13,103
Interest	1,493	763
Miscellaneous	11	82
	<u>948,150</u>	<u>879,863</u>
<b>Expenses:</b>		
Advertising and promotion	6,639	7,186
Bad debts	473	-
Bank and credit card charges	12,890	12,394
Coaching and observers	11,489	12,221
Conference and travel	9,201	10,880
Consulting	8,655	4,500
Committee	11,255	18,229
Event support	37,880	48,089
Events	443,719	398,182
Grants	13,786	24,947
Insurance	5,752	5,441
Memberships - WFDF	6,972	7,388
Miscellaneous	1,069	5,790
National team funding	33,424	52,293
Office supplies	15,422	13,474
Payroll	243,399	218,599
Professional fees	4,006	3,889
Rent (Note 4)	19,774	9,781
Telecommunications	17,399	15,423
	<u>903,204</u>	<u>868,706</u>
<b>Difference between revenue and expenses</b>	<u>\$ 44,946</u>	<u>\$ 11,157</u>

ULTIMATE CANADA

STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED DECEMBER 31

	<u>Unappropriated Fund</u>	<u>Appropriated Fund Capital assets</u>	<u>2018 Total</u>	<u>2017 Total</u>
	<u>Unrestricted</u>			
Net assets, beginning of year	\$ 299,077	\$ -	\$ 299,077	\$ 287,920
Difference between revenue and expenses	44,946	-	44,946	11,157
Interfund transfer (Note 5)	(1,500)	1,500	-	-
Net assets, end of year	\$ 342,523	\$ 1,500	\$ 344,023	\$ 299,077



**ULTIMATE CANADA**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED DECEMBER 31**

	<u>2018</u>	<u>2017</u>
<b>Cash flow from operating activities:</b>		
Cash receipts from fees, events, grants, and other sources	\$ 906,493	\$ 896,211
Cash paid to suppliers and employees	(899,551)	(886,397)
Interest received	1,493	763
	<u>8,435</u>	<u>10,577</u>
<b>Change in cash</b>		
<b>Cash, beginning of year</b>	<u>235,415</u>	<u>224,838</u>
<b>Cash, end of year</b>	<u>\$ 243,850</u>	<u>\$ 235,415</u>

**ULTIMATE CANADA**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

**1. Purpose of the Association:**

Ultimate Canada (the "Association") was incorporated as The Canadian Ultimate Players Association on December 2, 2003 under the Canada Corporations Act and changed its name to Ultimate Canada on December 29, 2009. The Association is a not for profit organization and a registered Canadian amateur athletic association and is not taxable under Section 149 (1) (l) and (g), respectively, of the Income Tax Act.

The purpose of the Association is to lead, develop and promote excellence and spirit in Canadian Ultimate.

**2. Significant accounting policies:**

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. An assumption underlying the preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations is that the association will continue for the foreseeable future and will be able to realize its assets and discharge liabilities in the normal course of operations.

The financial statements include the following significant accounting policies:

**a) Accounting estimates-**

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and judgments that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reported period.

Accounting estimates are included in financial statements to approximate the effect of past business transactions or events, or to approximate the present status of an asset or liability. It is possible that changes in future economic conditions could require changes in the recognized amounts for accounting estimates. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in the period in which they became known.

Significant areas of estimation by management include the impairment of non-financial assets, the useful lives of capital assets and the fair value of financial instruments.

Management bases their judgments, estimates and assumptions on factors they believe to be reasonable in the circumstances, but which may be inherently uncertain and unpredictable.

**b) Financial instruments-**

Financial instruments are measured at fair value on initial recognition adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, financing fees and transaction costs that are directly attributable to its origination, acquisition, issuance or assumption. Transaction costs related to financial instruments that will be measured subsequently at fair value are recognized in difference between revenues and expenses for the period incurred.

## NOTES TO FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2018

**2. Significant accounting policies (continued):****b) Financial instruments (continued)-**

In subsequent periods, investments in equity instruments that are quoted in an active market and certain derivative contracts are measured at fair value without any adjustment for transaction costs that may incur on sale or other disposal. The Association may elect to measure any financial instrument at fair value with the asset or liability is first recognized for the equity instruments that previously measured at fair value when the equity instrument ceases to be quoted in an active market. Other investments in equity instruments are measured at cost less any reduction for impairments. All other financial instruments are measured at amortized cost. Amortized cost is the amount at which the financial instrument is measured at initial recognition less principal repayments, plus or minus the cumulative effect of any difference between the initial amount of the maturity amount, and minus any reduction of impairment.

The Association measures all financial instruments at amortized cost.

The Association assesses impairment of all its financial assets, except those classified at fair value. Management considers whether there has been a breach in contract, such as a default or delinquency in interest or principal payments in determining whether objective evidence of impairment exists. Impairment is measured as the difference between the asset's carrying value and its fair value. Impairment is included in difference between revenue and expenses.

**c) Net assets-**

Net assets are reported by the Association through an Unappropriated Fund and an Appropriated Fund. The Unappropriated Fund accounts for the Association's program delivery and administrative activities and represents unrestricted net assets used for the day-to-day operations of the Association. The Appropriated Fund represents internally restricted funds for future capital asset purchases. The internally restricted amount is not available for other purposes without the approval of the Board of Directors.

**d) Revenue recognition-**

The Association follows the deferral method of account for contributions. Restricted contributions such as grants, are recognized as revenue in the year in which the related expenses are incurred.

Unrestricted contributions such as registered competitive athlete fees and PSO membership fees are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Events, grants, advertising and promotion, coaching, conference, and development programs are recognized as revenue when earned.

Interest is recognized on a time proportional basis.

**e) Contributed services-**

Contributed materials and services that would otherwise be paid for by the Association are recorded at fair value at the date of contribution. Volunteers contribute time to assist the Association in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

**3. Deferred revenue:**

Deferred revenue include the unamortized portions and the unspent amount of restricted contributions for the programs and events. The amortization of deferred revenue is recorded as revenue in the statement of operations as the programs and events take place. Changes in the deferred revenue are as follows:

	<u>2019</u>	<u>2018</u>
Beginning balance	\$ 13,005	\$ -
Contributions	11,910	13,005
Event revenue	<u>(13,005)</u>	<u>-</u>
Ending balance	<u>\$ 11,910</u>	<u>\$ 13,005</u>

**4. Related party transaction:**

The Association rented office space for \$9,600 (2017 - \$9,600) from a related party, a member of management. These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

**5. Interfund transfers:**

During the year ended December 31, 2018, the Board of Directors authorized the transfer of \$1,500 (2017- \$nil) from the Unrestricted Fund to the Appropriated Fund – capital assets.

**6. Lease commitments:**

The Association leases premises for operations. Future annual minimum lease payments under these contracts are as follows:

2019	\$ 8,012
2020	8,012
2021	8,012
2022	8,012
2023	668

**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2018**

**7. Risk management:**

Management's risk management policies are typically performed as a part of the overall management of Association's operations. Management is aware of risks related to these objectives through direct personal involvement with employees and outside parties. In the normal course of its business, the Association is exposed to a number of risks that can affect its operating performance.

Management's close involvement in operations helps identify risks and variations from expectations. The Association has not designed transactions as hedging transactions to manage risk. As a part of the overall operation of the Association, Management considers the avoidance of undue concentrations of risk. These risks include, and the actions taken to manage them are as follows:

**Liquidity risk-**

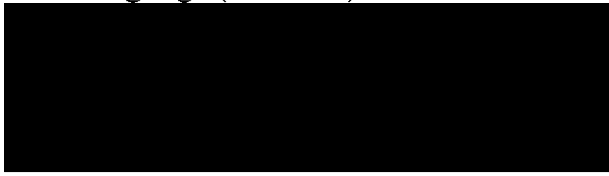
Liquidity risk is the risk that the Association cannot meet its financial obligations associated with financial liabilities in full. The Association's main sources of liquidity are its operations and external contributions. The funds are primarily used to finance working capital and capital expenditure requirements and are adequate to meet the Association's financial obligations associated with financial liabilities.

**Credit risk-**

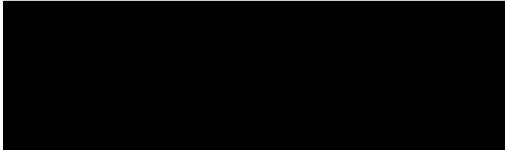
Credit risk arises from the possibility that debtors may be unable to fulfill their commitments. For a financial asset, this is typically the gross carrying amount, net of any amounts offset and any impairment losses. The Association has credit policies to address credit risk on accounts receivable, which may include the analysis of the financial position of the debtor and review of credit limits. The Association all may review credit history before establishing credit and reviews credit performance. An allowance for doubtful accounts or other impairment provisions are established based upon factors surrounding credit risk, historical trends and other information. No allowance for doubtful accounts has been recorded.

## ULTIMATE CANADA BOARD OF DIRECTORS

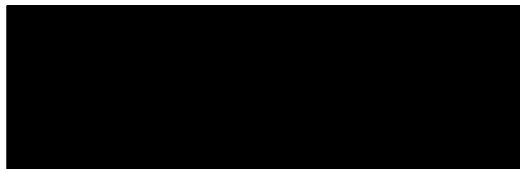
Rob Langridge (President)



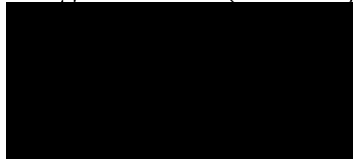
Benjamin Metivier (Vice-President)



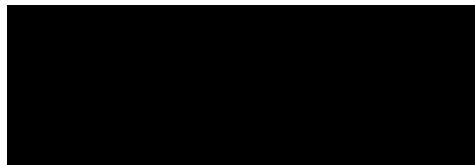
Mark Moran (Treasurer)



Angela Hilland (Secretary)



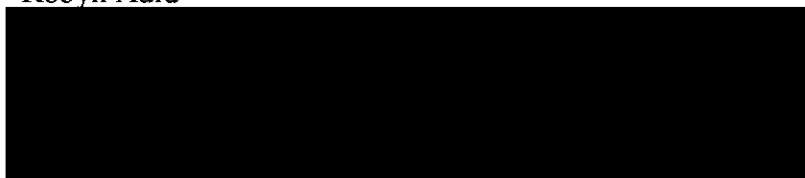
Andrew Portwine



Jeff Blair



Robyn Auld



Kira Frew



COPIED

[REDACTED]

To the Canadian Revenue Agency,

This note includes additional information as part of our RCAA information return.

Point 5: Individuals authorized to issue official receipts for the association:

[REDACTED] (Events Manager), [REDACTED] (Executive Director), [REDACTED] (Communications Manager), and [REDACTED] (Communications Manager). Authorized receipts are reviewed by [REDACTED] the organization's Executive Director.

Point 6: Replacement procedure in the event of a lost or spoiled receipt:

A replacement for a lost or spoiled receipt is sent out when a request is received in writing. The new receipt contains a note to indicate it is a replacement and is marked in our records.

If you have any questions, please feel free to contact me.

Sincerely,

[REDACTED]

Executive Director  
Ultimate Canada  
Phone/fax: 1-888-691-1080  
Email: [REDACTED]