

## Registered Canadian Amateur Athletic Association Information Return

### Identification

Name of association <b>WOMEN'S SLEDGE HOCKEY OF CANADA</b>	
Address <b>8603-92A AVENUE</b>	
City <b>EDMONTON</b>	
Province or territory <b>Alberta</b>	Postal code <b>T6C1S4</b>

Return for fiscal period ending

2	0	1	8	0	6	3	0
Year	Month	Day					

Is this the first return filed by this association?

Yes  No

If "no," has the fiscal period changed from the last return filed?

Yes  No

Is this the final return to be filed by this association?

Yes  No

If "yes," please attach an explanation.

File number

BN/Registration number

**806059770 R R 0002**

Yes  No

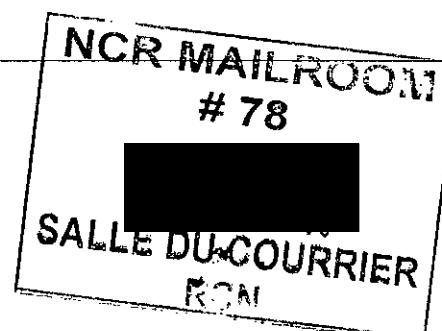
Yes  No

### Instructions

1. Complete the Identification area.
2. Complete the boxes (above right) to indicate the end of the association's fiscal period.
3. Attach FINANCIAL STATEMENTS for the fiscal period covered by this return. These should include a statement of revenue and expenditures for the fiscal period and a statement of assets and liabilities as of the end of the fiscal period. The statements should indicate the different sources of revenue in sufficient detail to show how funds were spent or invested.
4. Attach a list of the names, addresses, and occupations or lines of business of the association's current directors.
5. Attach a list of the names and the official positions of the people who are authorized to issue official receipts for the association.
6. Attach a note that fully explains what replacement procedure is followed in the event of lost or spoiled receipts.
7. Within six months from the end of the fiscal period of the association, mail or deliver a completed return and all required documents to:

Charities Directorate  
Canada Revenue Agency  
Ottawa ON K1A 0L5

authorized by the Minister of National Revenue.



6000003862378

**Information required**

1. Have any changes not previously reported been made to the association's governing documents? If **yes**, please attach a certified copy of the changes. Yes  No

2. Have complete books and records been kept (including duplicate copies of receipts) which fully substantiate all financial transactions during the fiscal period? If **no**, please attach an explanation. Yes  No

3. Please indicate the total amount for which the association issued official donation receipts in this fiscal period. \$ 11,228.52

4. Are the receipt forms used to acknowledge payments that are NOT gifts clearly distinguishable from official donation receipts which bear the BN/registration number? If **no**, please attach an explanation. Yes  No

5. Did the association issue official donation receipts showing a date in the previous calendar year for donations that were mailed or otherwise submitted after the end of the calendar year? If **yes**, please attach an explanation. Yes  No

6. Have official donation receipts been issued to acknowledge donations in a form other than cash or cheque – e.g., goods, services rendered, etc.? If **yes**, please attach a list of these gifts and their value as shown on the official donation receipt. Yes  No

7. Has any amount donated to the association been returned to the donor during the year? If **yes**, please attach an explanation (confidential). Yes  No

8 a. During the fiscal period, did the association accept any gifts with the express or implied condition that such gifts were to be used for the benefit of another person, club, society or association? If **yes**, please attach an explanation (confidential). Yes  No

b. Did the association issue an official donation receipt to acknowledge such a gift? Yes  No

**Certification**

To be signed by two directors of the association.

1. I, JANICE COULTER  
Name of director whose signature appears below.2. I, BROOKE MARTENS  
Name of director whose signature appears below.

Address (confidential)

HEREBY CERTIFY that the information given in this return and in all attachments is, to the best of my knowledge, correct, complete and current. (Note: It is a serious offense under the *Income Tax Act* to provide false or deceptive information.)

1. Signature of director (confidential)	Position with the association	
	<b>PRESIDENT</b>	
Home telephone number (confidential)	Business/telephone number	Date
2. Signature of director (confidential)	Position with the association	
	<b>TREASURER</b>	
Home telephone number (confidential)	Business telephone number	Date

**RCAA:**

Personal information is collected under the authority of the Income Tax Act and is used to establish and validate the identity and contact information of directors, trustees, officers and/or like officials and authorized representatives of the organization. This information will also be used as a basis for the indirect collection of additional personal information from other internal and external sources, which includes social insurance number (SIN), personal tax information, and relevant financial and biographical information, which may be used to assess the overall risk of registration with respect to the obligations of registration as outlined in the Act and the common law. The SIN is collected pursuant to subsection 237 of the Act and is used for identification purposes.

The Canada Revenue Agency (CRA) will make this form and all attachments available to the public upon request and/or on the Charities Directorate website, except for information or data identified as confidential. Personal information may also be disclosed to the organization in question and/or its authorized representatives and other third parties pursuant to the disclosure provisions under Section 241 of the Act. Personal information may also be shared with other government departments and agencies under information-sharing agreements in accordance with the disclosure provisions under Section 241 of the Act. Incomplete or inaccurate information may result in a range of actions including suspension of tax-receipting privileges, up to and including revocation of registered status.

Information is described in Charities Program CRA PPU 200 and is protected under the **Privacy Act**. Individuals have a right of protection, access to and correction or notation of their personal information. Please be advised that you are entitled to complain to the Privacy Commissioner of Canada regarding our handling of your information.

**Notification to directors and like officials:** The CRA strongly encourages the association to voluntarily inform directors and like officials that their personal information has been collected and disclosed to the CRA for the submission of its annual information return.

I confirm that I have read the Privacy statement above.

Financial Statements of

**WOMEN'S SLEDGE  
HOCKEY OF CANADA**

Year ended June 30, 2018

# WOMEN'S SLEDGE HOCKEY OF CANADA

## Statement of Financial Position

June 30, 2018, with comparative information for 2017

	2018	2017
<b>Assets</b>		
Current assets:		
Cash	\$ 6,855	\$ 1,797
Accounts receivable	1,243	4,000
Inventories (note 3)	635	1,779
	<hr/> \$ 8,733	<hr/> \$ 7,576
<b>Liabilities and Net Assets</b>		
Liabilities:		
Accounts payable	\$ 308	\$ -
Net assets:		
Unrestricted fund	8,425	7,576
Externally restricted fund	-	-
	<hr/> \$ 8,733	<hr/> \$ 7,576

See accompanying notes to financial statements.

On behalf of the Board:

President

Treasurer

# WOMEN'S SLEDGE HOCKEY OF CANADA

## Statement of Operations

Year ended June 30, 2018, with comparative information for 2017

	2018	2017
<b>Revenue:</b>		
Events	\$ 53,859	\$ 38,851
Grants	18,750	7,050
Donations	14,213	10,986
Donations - in kind	9,794	5,110
Merchandise sales	3,328	2,745
<u>Memberships</u>	<u>1,180</u>	<u>920</u>
	101,124	65,662
<b>Expenditures:</b>		
Events	79,638	58,886
Promotion	13,059	2,155
<u>Administration (note 3)</u>	<u>7,578</u>	<u>5,401</u>
	100,275	66,442
<b>Excess (deficiency) of revenues over expenditures</b>	<b>\$ 849</b>	<b>\$ (780)</b>

See accompanying notes to financial statements.

# WOMEN'S SLEDGE HOCKEY OF CANADA

## Statement of Changes in Net Assets and Fund Balances

Year ended June 30, 2018, with comparative information for 2017

	Unrestricted fund	Externally restricted fund	Total 2018	Total 2017
Balance, beginning of year	\$ 7,576	\$ -	\$ 7,576	\$ 8,356
Excess (deficiency) of revenues over expenditures	849	-	849	(780)
<b>Balance, end of year</b>	<b>\$ 8,425</b>	<b>\$ -</b>	<b>\$ 8,425</b>	<b>\$ 7,576</b>

See accompanying notes to financial statements.



# WOMEN'S SLEDGE HOCKEY OF CANADA

## Statement of Cash Flows

Year ended June 30, 2018, with comparative information for 2017

	2018	2017
Cash provided by (used in):		
Operations:		
Excess (deficiency) of revenues over expenditures	\$ 849	\$ (780)
Decrease (increase) in accounts receivable	2,757	(4,000)
Decrease (increase) in inventories	1,144	(1,779)
Increase in accounts payable	308	-
	5,058	(6,559)
Increase (decrease) in cash	5,058	(6,559)
Cash, beginning of year	1,797	8,356
<b>Cash, end of year</b>	<b>\$ 6,855</b>	<b>\$ 1,797</b>

See accompanying notes to financial statements.

# WOMEN'S SLEDGE HOCKEY OF CANADA

## Notes to Financial Statements

Year ended June 30, 2018

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### **Nature of operations:**

Women's Sledge Hockey of Canada (the "Organization") strives to enable Canadian girls and women with disabilities to achieve long term participation and sporting excellence in sledge hockey with a sustainable program nationally. On July 1, 2014, the Organization was formed under the provisions of the Canada Not-For-Profit Corporations Act. On October 19, 2016, the Organization was registered as a Registered Canadian Amateur Athletic Association and accordingly is tax exempt under section 248(1) of the Income Tax Act (Canada).

### **1. Significant accounting policies:**

The Organization prepares its financial statements in accordance with Canadian accounting standards for not-for-profit organizations which is Part III of the CPA Canada Handbook - Accounting. The Organization's significant accounting policies are as follows:

#### **(a) Use of estimates:**

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from those estimates.

#### **(b) Cash:**

Cash consists of cash on hand and amounts on deposit in demand-type accounts arising from specific fundraising activities which may be subject to restriction less cheques issued and outstanding.

#### **(c) Inventories:**

Inventories distributed for no or nominal value or consumed in the delivery of services are stated at the lower of cost and net replacement cost. Inventory held for sale is stated at the lower of average weighted cost and net realizable value.

# WOMEN'S SLEDGE HOCKEY OF CANADA

Notes to Financial Statements (continued)

Year ended June 30, 2018

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## 1. Significant accounting policies (continued):

### (d) Revenue recognition:

The Organization follows the restricted fund method of accounting for contributions which include donations and government grants.

Contributions that are unrestricted are recorded as revenue of the unrestricted fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Contributions approved but not received at the end of the year are accrued.

Restricted contributions are recognized as revenue of the externally restricted fund when received or receivable.

### (e) Contributed services:

The work of the Organization is dependent on the voluntary services of many members. Due to the difficulty of determining fair value of these services, contributed services are not recognized in the financial statement.

## 2. Accounts receivable:

There is an amount receivable in 2018 of \$1,243 (2017 – \$4,000) that relates to recovery of travel costs on a cost sharing arrangement with Great Britain Women's Para Ice Hockey. The 2017 amount was received by Saskatchewan Wheelchair Sports Association prior to June 30, 2017 but was forwarded to the Organization in July 2017.

## 3. Inventories:

Included in Administration expenditures in the year is cost of sales of \$2,813 (2017 - \$2,200) related to merchandise sales.

## 4. Financial instruments and financial risks:

The Organization's financial instruments consist of cash and accounts receivable which are initially recorded at fair value and subsequently at cost or amortized cost.

The Organization has a risk management framework to monitor, evaluate and manage risk. It is the Board's opinion that the Organization is not exposed to significant interest risk, credit risk or currency risk arising from its financial instruments.

**WOMEN'S SLEDGE HOCKEY OF CANADA**  
**DIRECTORS AND OFFICERS REGISTER FOR CORPORATE RECORDS**  
**July 1, 2017 - June 30, 2018**

Title	Name	Address	Occupation
PRESIDENT	JANICE COULTER		
VICE PRESIDENT	MELANIE STONE		
SECRETARY	STEVEN LEHMAN		
TREASURER	BROOKE MARTENS		
DIRECTOR AT LARGE	ANDREW HENRY		
DIRECTOR AT LARGE	CHRISTINA PICTON		
DIRECTOR AT LARGE	FRANCOIS GIROUARD		
DIRECTOR AT LARGE	JOSEE ROCHON		
DIRECTOR AT LARGE	KIM MCDONALD		
DIRECTOR AT LARGE	PEGGY ASSINCK		
DIRECTOR AT LARGE	TARA CHISHOLM		
PLAYER REPRESENTATIVE	CLAIRE BUCHANAN		

WOMEN'S SLEDGE HOCKEY OF CANADA

**RCAA Information Return**  
**Responses and disclosure of requested information**

1. Complete the Identification area.

DONE

2. Complete the boxes (above right) to indicate the end of the association's fiscal period.

DONE (we are not aware of a file number to complete that box)

3. Attach FINANCIAL STATEMENTS for the fiscal period covered by this return. These should include a statement of revenue and expenditures for the fiscal period and a statement of assets and liabilities as of the end of the fiscal period. The statements should indicate the different sources of revenue in sufficient detail to show how funds were spent or invested.

Attached as a separate PDF document

4. Attach a list of the names, addresses, and occupations or lines of business of the association's current directors. The list was compiled as of June 30, 2018 - the terms for both [REDACTED] ended in 2018 but after the fiscal year end (on August 26 and September 19, respectively).

Attached as a separate PDF document

5. Attach a list of the names and the official positions of the people who are authorized to issue official receipts for the association.

Official receipts may only be issued by:

Janice Coulter, President

Brooke Martens, Treasurer, and

Steven Lehman, Secretary

6. Attach a note that fully explains what replacement procedure is followed in the event of lost or spoiled receipts.

In the event of a lost or spoiled receipt, the authorized officers (only) may issue a duplicate receipt. The duplicate will retain the same receipt number and date and all other relevant information from the original receipt and must clearly be marked "DUPLICATE" or "COPY".

7. Within six months from the end of the fiscal period of the association, mail or deliver a completed return and all required documents to:

Charities Directorate  
Canada Revenue Agency  
Ottawa ON K1A 0L5